

## **Executive Summary**

### **Bulk Paper Bid for California**

### **Monterey County Office of Education IFB # 525114**

### **Effective January 1, 2012**

**Paper Associates** is the Awarded Vendor for the **Bulk Paper Bid**, solicited by the Monterey County Office of Education (MCOE), to serve MCOE, other California school districts and other eligible buying agencies as allowed by law.

The purpose of the bid was to minimize paper costs by minimizing variables for all companies bidding and to deliver paper only in bulk quantities. The vendor will deliver only by pallet or by truckload. No single case deliveries are allowed. (Deliveries of a pallet plus any additional partial pallets are at the sole discretion of the vendor.)

#### **Specifications**

The bid is for standard copy paper: with these specifications:

*Virgin, even-grained, minimal dust, 8.5 by 11-inch cut stock, 20 pound weight, white, brightness of 97 or better, packaged, protected, wrapped and branded in reams of 500 sheets, cased in units of 10 reams, stacked 40 cases to a pallet, shrink-wrapped pallets, consistent domestic or imported mill source.*

#### **Pricing**

At the time of bid award (January 1, 2012), the **price per pallet** was **\$1,112**, an equivalent case price of \$27.80 for 40 cases.

At the time of bid award (January 1, 2012), the **price per truckload** was \$22,008.

Price adjustments are allowed quarterly upon presentation of evidence of a price increase from the mill.

#### **Shipping**

Delivery is free to the most accessible and populated areas of California as listed by county below:

- Alameda
- Contra Costa
- El Dorado (from Placerville West)
- Fresno
- Kern
- Kings
- Los Angeles
- Madera
- Marin
- Merced
- Monterey
- Napa
- Orange
- Placer (Rocklin and South)
- Riverside
- Sacramento
- San Benito
- San Bernardino
- San Diego
- San Francisco
- San Joaquin
- San Luis Obispo
- San Mateo
- Santa Barbara
- Santa Clara
- Santa Cruz
- Solano
- Sonoma (Santa Rosa and South)
- Stanislaus
- Tulare
- Ventura
- Yolo (Woodland and South)

*This bulletin is printed on the same paper as the awarded product it describes:  
Paperline Copy Paper, white, 97 bright, 20 pound, virgin, 8.5" x 11. Sold by Paper Associates, SKU #1266814111*

The vendor has the option to charge freight to rural areas, including the following county locations:

- Alpine
- Amador
- Butte
- Calaveras
- Colusa
- Del Norte
- El Dorado (East of Placerville)
- Glenn
- Humboldt
- Imperial
- Inyo
- Lake
- Lassen
- Mariposa
- Mendocino

### **Evaluation**

The paper needed to meet specifications and pass tests. Some of the tests performed included:

- Running 500 sheets through a standard office copy machine
- Running 500 sheets through a high volume copier
- Running 50 sheets through an HP laser printer
- Running 50 sheets through an ink jet printer
- Examining the grain pattern under a bright light to check for even, consistently arrayed grain
- Confirming proper packaging
- Brushing the side of a ream over a black paper to measure for dust

### **Ordering Information**

The MCOE contract is being made available and publicized through the EdBuy and CalSAVE purchasing cooperatives, operated by the California County Superintendents Educational Services Association (CCSESA).

Contract documentation is available at [www.CalSAVE.org](http://www.CalSAVE.org) under the vendor page for Paper Associates or at [www.EdBuy.org](http://www.EdBuy.org).

Agencies using the contract should reference the MCOE contract and make their POs out to Paper Associates, 3929 E. Guasti Road, Unit-F Ontario, CA 91761. The sales representative is Stephen Green, (909)215-1477, [stephen.green@paperassociates.com](mailto:stephen.green@paperassociates.com). Purchase orders should be faxed to CalSAVE at (866) 488-3729.

Direct questions to [service@calsave.org](mailto:service@calsave.org).